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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 19 December 1957

FROM : Chief, Training Evaluation Branch, AE/TR

25X1 SUBJECT: First Report from Psychologist

1. The first report of A&E activities shows an adequate and realistic distribution of time and effort over the various activities which were outlined last spring.

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a. The psychologist appears to be well integrated with the planning and organization of the training programs.

b. A local testing program is well underway with appropriate research foundation. This is being coordinated with one station, which conducts a pretesting program. Pretesting at another station is predicated on obtaining a suitable administrator.

c. Evaluation reporting is improving in the direction of systematic, standardized reports related to specific and meaningful training objectives.

d. Individual instructors are producing evaluation devices with general utility. "The over-all influence of formalized objectives for planning of courses, instruction, evaluation, and assessment has been considerable, but the idea that worthwhile evaluation and assessment require much time and effort has not been accepted."

e. Instructor training is being conducted on an organized, as well as consultative, basis.

2. The Staff, here, will provide support on specific questions raised in the report, including

- a. the handling of assessment information
- b. development of oral interview techniques
- c. implications of building specific "rewards" into the training situation
- d. studies of instructor performance and rating

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NO CHANGE in Class.

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e. recommendations on assessment techniques

f. furnishing research reports and other guides, as requested.

25X1 3. ☐ indicates it will report quarterly. This should be adequate for most purposes, but I hope it will be augmented, as necessary, for detailed handling of specific problems which the Staff can support. This first report is excellent. I have no recommendations for improving its coverage.



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